

CATWORTH PARISH COUNCIL

CHAIRMAN: Philip Carr

Clerk to the Council: -
Ms Ramune Mimiene
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3 August 2021

Dear Member,

You are hereby summoned to attend the **Parish Council Meeting** which will be held on **Wednesday 11 August 2021 at 7.30pm** at Catworth Village Hall to deal with the following business:

Public and Press are invited to attend

NOTICE and AGENDA

OPEN MEETING

Each person wishing to address the council will be allowed to speak for a maximum of 3 minutes subject to the Chairman's discretion. This part cannot be longer than 15 minutes.

08/059 To Receive Apologies and Reasons for Non-Attendance

08/060 Declarations of Interests for Members (Disclosable Pecuniary Interests)

08/061 To Receive and Approve the Parish Council Meeting Minutes held On Line on 14 July 2021

08/062 Planning

08/062.1 Demolition of concrete yard surface and change of use of agricultural concrete portal frame building including associated building works and recladding to structure to form two residential dwellings together with construction of extended private driveway and formation of new parking area, landscaping and installation of packaged sewage treatment plant and associated drains. Site Address: Grange Farm Brook End Catworth Reference: 21/01691/FUL – received from HDC on 3 Aug 21, comments by 24 Aug 21

08/063 Clerk's Report including the update on Community Governance Level 4: study dates and modules chosen

08/064 Neighbourhood Plan for Catworth, verbal update by Cllr P Carr

08/065 Finance – Budget Reports

08/065.1 To note Bank Reconciliation to 31 Jul 21, Cashbook, Income against Expenditure

08/065.2 To further implement matters raised in the Internal Auditor Report for 2020.21: Assets Register – It was agreed to finalise the register when the Stage 2 streetlighting project is completed.

08/065.3 To Approve 11 August 2021 payments:

ExpTno	Cheque	Ledger date	Gross	Heading	Transaction Details	Cheque Total
33	BACS21081 1E-ON	02/07/21	£216.22	4020/3	E-ON - Streetlighting 01/06/21-30/06/21	216.22
34, 35/1 and 35/2	Confidential		£417.58			£417.58
			£633.80			

08/066 CIL Income and Expenditure, update

Total CIL Income received to date is £12,905.24. Expenditure to date:

CIL Expenditure:					
Date	Whom payment made	What was Purchased	GROSS	VAT	NET
2020.21 Financial Year					
Sep-20	CCS	Server	2159.40	359.90	1799.50
Oct-20	Major Seventh Ltd	Installation of the server	780.00	130.00	650.00
2021.22 Financial Year					
Jun-21	Bard Electric	Exterior Church Lighting to the footpath	1782.00	297.00	1485.00
			4721.40	786.90	3934.50

CIL funds left to spend: £8,970.74 (ring fenced for footpaths scheme and completion of the streetlights project)

08/067 Village Maintenance: Hedges, Paths and Trees in the Village

08/067.1 Hedges in the village – defer till Cllr SR is present.

08/067.2 Footpaths: FP17 awaiting the update once the executor has spoken to the beneficiaries, Cllr A Moore agreed to chase re outcome after PC letter to Bletsoes re footpaths sent

08/067.3 Maintenance of the verges: PC received the following reply from CGM in response to the enquiry to them as to what areas they are cutting. CGM are working to an area defined in 2014.

Proposal: The Grass Cutting Group to review the map and make a recommendation for any revision. Group to meet and report to PC.

08/067.4 Re-routing the kissing gate towards the VH – safer access away from the corner – Quotes and report by Cllr A Moore

08/068 Highway issues in the village

08/068.1 A14 junctions meeting, outcome and further actions by Highways England

08/068.2 Careful driving in the village

08/068.3 LHI scheme application, proposed footway. The junction of Station Road & Church Road, update by Cllr P Carr

Plan B - Reduced Scope

Starting from the residents driveways closest to the above mentioned field access gate, to the above mentioned final white plastic bollard.

Estimated cost of delivery - £16,000

CCC apologised for the inconvenience that these price differences have caused, and as discussed on site, they have seen a dramatic and still increasing cost to construction materials and many other resources due to Brexit & Covid creating a reduced supply globally.

CCC have now received a confirmation, that they would be prepared to increase CCC's contribution to the absolute maximum, ie £15K. Still depending on the option and the final cost, Parish Council would be required to increase their contribution to min. 10% of the total cost or to cover the shortfall (should the latter be higher than the min. 10% value).

Proposal: Due to difficulties obtaining additional funding for the 'other half' from HDC CIL funds of the proposed footpath, this leaves PC in a position now where PC have an agreed sum for the essential part of the footpath, and are able to instruct that work is undertaken.

To proceed with the Plan B - reduced scope phase of the footpath.

Note: Further LHI bids can be considered once Catworth have reviewed the costs for the street lighting project and S106 pot.

*To note: CCC are now accepting Local Highway Improvement (LHI) applications for the 2022/23 financial year. The deadline for submitting an LHI application is midnight on **Thursday 30th September**.*

08/068.4 Any highways issues can be reported here:

<https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/roadworks-and-faults>

08/069 Streetlighting: Stage 2 Streetlighting project is ongoing, verbal update

08/070 Parish Council Website: <https://catworthparishcouncil.gov.uk>, Councillors email addresses

08/071 Dog Litter: HDC Dog warden chased after July meeting, leaflets requested, no update

08/072 The Village Defibrillator

08/073 Councillor Training available to view via
https://www.capalc.org.uk/Training_and_Events_19202.aspx

08/074 Correspondence – full list circulated prior to the meeting

08/075 Councillors' questions

Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

08/076 Date of the next meeting: Wed 8 September 2021 at 7.30pm at the Village Hall

To decide the meeting date in December:

Catworth VH will not be available for the PC meeting on 2nd Wed - the 8 Dec. The dates suggested by the VH in December are: 2nd (Clerk is not available), 13th (VH comment: not ideal), 14th (Clerk is not available), 16th (these dates are too late to approve the Precept (unless PC approves the Precept in Nov meeting? The Precept request usually needs to be submitted HDC by around 10th of Dec each year), 17th, 20th, 22nd, 23rd).

Signed (Clerk) Ramune Mimiene

Date: 3 August 2021