

CATWORTH PARISH COUNCIL

CHAIRMAN: Philip Carr

Clerk to the Council: -
Ms Ramune Mimiene
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8 October 2021

Dear Member,

You are hereby summoned to attend the **Parish Council Meeting** which will be held on **Wednesday 13 October 2021 at 7.30pm** at Catworth Village Hall to deal with the following business:

Public and Press are invited to attend

NOTICE and AGENDA

OPEN MEETING

Each person wishing to address the council will be allowed to speak for a maximum of 3 minutes subject to the Chairman's discretion. This part cannot be longer than 15 minutes.

10/095 To Receive Apologies and Reasons for Non-Attendance

10/096 Declarations of Interests for Members (Disclosable Pecuniary Interests)

10/097 To Receive and Approve the Parish Council Meeting Minutes held on 8 September 2021

10/098 To note Vacancy on Parish Council, awaiting for the confirmation from HDC re co-option

10/099 To consider Delegated powers of authority: To renew the Emergency Arrangements (approved by PC in March 2020) for continuation of essential work of the Parish Council during the period of Coronavirus till May 2022, as advised by SLCC¹

10/100 To consider the new model of Code of Conduct - Local Government Association Model Councillor Code of Conduct 2020 <https://www.local.gov.uk/publications/guidance-local-government-association-model-councillor-code-conduct>

10/101 Planning

10/102 Clerk's Report including the update on Community Governance Level 4: study dates and modules chosen

10/103 Neighbourhood Plan for Catworth, verbal update by Cllr P Carr

10/104 Finance – Budget Reports

10/104.1 To start discussion on Budget proposals and Precept request for 2022.23. Finance group to meet and draft the Budget plan. Precept request has to be submitted HDC by 17 Dec 2021.

10/104.2 To note Bank Reconciliation to 30 September 21, Cashbook, Income against Expenditure

10/104.3 To note that The Pensions Regulator acknowledged the completion of the re-declaration of compliance

10/105.4 To Approve 13 October 2021 payments:

¹ Society of Local Council Clerks

ExpTno	Cheque	Ledger date	Gross	Heading	Transaction Details	Cheque Total
46	BACS211013.1	01/09/21	£42.00	5030	CGM - Mowing of the village verges 5 Aug 21	42
47	BACS211013CGM.2	30/09/21	£114.00	5030	CGM - Verges mowing, litter pick, strimming, blowing pathways 29 Sep 21	114
45	BACS211013E-ON2	02/10/21	£248.50	4020/3	E-ON - Streetlighting 01/09/21 to 30/09/21	248.5
43	BACS211013E-ON	03/10/21	£223.42	4020/3	E-ON - Streetlighting 01/08/21 - 31/08/21	223.42
44	DD211022ICO	03/10/21	£35.00	5000/3	ICO - Data Protection Fee	35
			£662.92			
41						
42	Confidential		£408.38			
			£1,071.30			

10/105.5 To note that The Pensions Regulator redeclaration was completed to meet the deadline 1 Nov 2021.

10/106 CIL Income and Expenditure, update

Notification from HDC received on 13 Sep 21: regarding *the opportunity to seek funding from Huntingdonshire District Council's Community Infrastructure Levy (CIL) fund. Should PC wish to apply for CIL funding, the application form had to be submitted in **Word** format, along with **all** required supporting evidence, **extension in time provided to 14 September 2021**. All necessary information and documents have to be ready by this deadline, if that is not the case, a further round in the 2021/2022 financial year. Any queries, the Implementation team email is implementation@huntingdonshire.gov.uk.*

Total CIL Income received to date is £12,905.24. Expenditure to date:

CIL Expenditure:					
Date	Whom payment made	What was Purchased	GROSS	VAT	NET
2020.21 Financial Year					
Sep-20	CCS	Server	2159.40	359.90	1799.50
Oct-20	Major Seventh Ltd	Installation of the server	780.00	130.00	650.00
2021.22 Financial Year					
Jun-21	Bard Electric	Exterior Church Lighting to the footpath	1782.00	297.00	1485.00
			4721.40	786.90	3934.50

CIL funds left to spend: £8,970.74 (ring fenced for footpaths scheme and completion of the streetlights project)

10/107 Village Maintenance: Hedges, Paths and Trees in the Village

10/107.1 Hedges in the village – defer till Cllr SR is present.

10/107.2 Footpaths: FP17 awaiting the update once the executor has spoken to the beneficiaries, Cllr A Moore agreed to chase re outcome after PC letter to Bletsoes re footpaths sent

10/107.3 Maintenance of the verges: PC received the following reply from CGM in response to the enquiry to them as to what areas they are cutting. CGM are working to an area defined in 2014.

Proposal: The Grass Cutting Group to review the map and make a recommendation for any revision. Group to meet and report to PC.

10/108 Highway issues in the village

To note the new Local Highways Officer for Catworth area is Sharon Middleton, her email address is Sharon.Middleton@cambridgeshire.gov.uk

10/108.1 A14 Junctions between Ellington and Keyston/Bythorn - A14 junctions meeting, feedback from the meeting on 9th September

10/108.2 Careful driving in the village

10/108.3 LHI scheme application, proposed footway. The junction of Station Road & Church Road, update by Cllr P Carr

To note the deadline for submitting an LHI application is extended to midnight on Thursday 14th October, following which PC will be contacted by an officer to progress the submission. They will initially work with PC to ensure that the project scope and budget are accurate and achievable. PC bid will then be presented to the LHI Member Panel for scoring and prioritisation.

LHI for the Corner of Church Road and Station Road submitted to CC Highways on 8 Oct 2021. New footway to provide safer access for pedestrians travelling around the bend. This proposal is to complete work already agreed under a separate LHI bid which will provide a 49m stretch of paving from the field gate to the driveway of 'High bank'.

10/108.4 To consider slow down flashing signs

10/109 Update on Streetlights project

10/110 Parish Council Website: <https://catworthparishcouncil.gov.uk>, Councillors email addresses

10/111 Dog Litter: HDC Dog warden chased after July meeting, leaflets requested, no update

10/112 Councillor Training available to view via
https://www.capalc.org.uk/Training_and_Events_19202.aspx

10/113 Correspondence – full list circulated prior to the meeting/

10/114 Councillors' questions

Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

10/115 Date of the next meeting: Wed 10 November 2021 at 7.30pm at the Village Hall

It was decided we should not change the date of the December meeting but meet in the sports field pavilion rather than the village hall.

Signed (Clerk) *Ramune Mimiene*

Date: 8 October 2021