

CATWORTH PARISH COUNCIL

CHAIRMAN: Philip Carr

Clerk to the Council: -
Ms Ramune Mimiene
8 Bernard Road
Brampton
Huntingdon
PE28 4RW
clerk@catworthparishcouncil.gov.uk
<https://catworthparishcouncil.gov.uk>

3 February 2022

Dear Member,

You are hereby summoned to attend the **Parish Council Meeting** which will be held on **Wednesday 9 February 2022 at 7.30pm** at Village Hall to deal with the following business:

Public and Press are invited to attend

NOTICE and AGENDA

OPEN MEETING

Each person wishing to address the council will be allowed to speak for a maximum of 3 minutes subject to the Chairman's discretion. This part cannot be longer than 15 minutes.

02/173 To Receive Apologies and Reasons for Non-Attendance

02/174 Declarations of Interests for Members (Disclosable Pecuniary Interests)

02/175 NALC Legal Update – Managing Covid this winter

On 19 January 2022, the prime minister confirmed the [Plan B measures](#) in place in England will come to an end. That means from 27 January 2022 there will be no requirement to wear face coverings in public indoor spaces. Although face coverings will no longer be mandated, people are still advised to wear them in enclosed or crowded spaces, particularly when meeting strangers. The end of the government advice on home working has immediate effect and local (parish and town) councils are free to permit staff to continue to work from home. Councils concerned about an increase or prevalence in Covid cases can ask for face coverings to be worn by councillors, staff and members of the public attending council meetings, but they cannot insist. This update has also been added to our [dedicated coronavirus webpage](#).

02/176 To Receive and Approve the Parish Council Meeting Minutes held on 12 January 2022

02/177 To note that the next Parish Council Elections are on 05 May 2022, with applications by prospective Councillors to be submitted to HDC offices by 4pm 05 April 2022.

02/178 Planning

02/179 Clerk's Report

02/180 Neighbourhood Plan for Catworth, to set up a neighbourhood plan group, report by Cllrs P Carr and L Brazel

02/181 Finance – Budget Reports

02/181.1 Please note Catworth PC adopted the GPC¹ at the Annual Parish Council meeting in 2018 following the Elections. GPC was introduced by the Localism Act 2011 and took effect in February 2012. It gives councils the power to do anything an individual can do provided it is not prohibited by other legislation. To be able to exercise the GPC any local (Town or Parish) council must comply with the requirements (circulated to PC prior to the meeting).

¹ General Power of Competence

02/181.2 To check if all issues raised by the Internal Auditor have been addressed

02/181.3 To note Bank Reconciliation to 31 January 2022, Cashbook, Income against Expenditure report

Bank Statement Opening Balance Opening £51,185.18

Bank Statement Closing Balance £51,185.18

True/ Cashbook Closing Balance £51,185.18

02/181.4 To Approve 9 February 2022 payments:

ExpTno	Cheque	Ledger date	Gross	Heading	Transaction Details	Cheque Total
62	BACS22020 9JHurley	23/01/22	£95.98	9001	John Hurley - Reimbursement for website hosting	95.98
63	BACS22020 9npower	23/01/22	£467.63	4020/3	Npower Business Solutions - Streetlighting Electricity	467.63
64	BACS22020 9Eyelid	30/01/22	£100.00	9001	Eyelid Productions Ltd - Annual website support	100
62, 63, 64	Confidential		£409.38			409.38
			£1,072.99			

02/182 CIL Income and Expenditure, update

02/182.1 HDC Strategic CIL funds, report by Cllr AM re the projects that could be applied for using this fund

02/182.2 Update on PC CIL funds:

CIL Expenditure:					
Date	Whom payment made	What was Purchased	GROSS	VAT	NET
2020.21 Financial Year					
Sep-20	CCS	Server	2159.40	359.90	1799.50
Oct-20	Major Seventh Ltd	Installation of the server	780.00	130.00	650.00
2021.22 Financial Year					
Jun-21	Bard Electric	Exterior Church Lighting to the footpath	1782.00	297.00	1485.00
			4721.40	786.90	3934.50

After Jun 2021 expenditure CIL funds were £8,970.74 including the VAT of £786.90 the amount left to spend is **£8,183.84** (ring fenced for footpaths scheme and completion of the streetlights project)

02/183 Village Maintenance: Hedges, Paths and Trees in the Village

02/183.1 The overgrown hedge in Church road. Field untenanted, agent (Bletsoes) reluctant to cut it himself unless CCC tell them to do it. It is a problem as the hedge is right over the little verge which used to provide a safe refuge for pedestrians. Time of the essence before permitted period for hedge cutting ends at end February. This has now been reported to CCC Cllr who has passed the matter to the Highways officer.

02/183.2 Footpaths FP17 issues – no further response from Bletsoes received

02/083.3 The path (the one by the VH) repairs and gate element - quotes and estimates.
Consider using CIL funds for this job. Report by Cllr A Moore

02/183.4 Footpaths gates survey

02/183.5 Maintenance of the verges: update on the grass cutting map, Cllr P Carr

02/184 Highway issues in the village

02/184.1 Careful driving in the village: To consider residents request re: Church Road and Church End Speed Limit, suggested 20m/hr. Clerk chased CCC re: speed check boxes.

02/184.2 A14 Junctions between Ellington and Keyston/Bythorn, update

02/184.3 LHI scheme - proposed footway. The junction of Station Road & Church Road, update by Cllr P Carr

02/184.4 To discuss winter gritting, Cllr L Brazel

02/185 Update on Streetlights project

Streetlight outside 50 Church Rd - junction box for the streetlight halfway up the pole. Reported to the PC contractor.

02/186 Dog Litter

02/187 Councillor Training available to view via
https://www.capalc.org.uk/Training_and_Events_19202.aspx

02/188 Correspondence – full list circulated prior to the meeting

02/189 Councillors' questions

Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

02/190 Date of the next meeting: Wed 9 March 2022 at 7.30pm at the Village Hall

Signed (Clerk) *Ramune Mimiene*

Date: 3 February 2022